**Evaluation Report**

**Learner’s name: Snow White**

**Team Name:**   EH11 - Byte Club

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| **1. Identify strengths and areas for improvement in the project plan.** |
| Strengths on the Project Plan:    Giving us a plan and structure to the project , with only having 12 weeks to complete this project it helped break it down and see how we could implement it in a timely manner  Gave the time a place to see what was going to happen next and were we were at any given time during the project  Areas for improvement on the Project Plan:  Used the project plan more  Got the team to use the project plan more and ticking of their sections in it, that were complete |

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| **2. Identify strengths and areas for improvement in the implementation of the project.** |
| Strengths on the implementation of the project:  The team worked together very well; everyone was willing to help each other if anyone was having an issue.  This was a project that we were all very interested in which helped keep everyone working hard on the project  Areas for improvement in the implementation of the project:    Having more of a plan drawn up for the project , make sure we have a clear vision of that item we are making  Work on things like a test plan before the project is implemented  Make sure work is more evenly divided , did feel like some had more than others |

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| **3. Review each team member’s contribution to the project, including your own.** |
| **Jack:** Jacks job was working on the database and the admin area of the website. Jack has a very good work ethic and works well with everyone in the team. Jack worked with Josh who did the login as Jack the registration page and they both worked on the method section of the white paper. Jack gave very good contribution to the project and had very good ideas. Jack when he would miss any meetings sent his apologies and let us know beforehand why he couldn’t attend.  **Julie:** Julie’s job was to create the user profile page and an edit user profile page if that was needed and to contribute to CSS. Julie’s section of the white paper is the discussion section which she is working with Harvey as he is doing the results section, so they don’t duplicate any talking points.  Julie could have had a better work ethic as the user profile page wasn’t done until very late and was holding up the team in doing other parts of the project and report. Julie worked well with the team and had good ideas and contribution to the project. The communication could have been better as a week could go on with no work done and no communication on when it would be done. Bringing up issues with me as a leader should also be done in private not in public for full team to see. Would like to have seen taking on more of the project as I feel that other members done a lot more. Julie would let the team know if she was going to miss any meetings.  **Michael:** Michael’s job was working on the CSS file with Harvey and the feedback page with process feedback and working with the database for the feedback page. In the white paper Michael had the Executive summary section. Michael was very willing to jump into any task asked and especially if he didn’t know how to do it he was good to go and try and ask for help if he needed.  Micheal has a very good work ethic and works well with everyone in the team. Michael gave very good contribution to the project and had very good ideas. Michael when he would miss any meetings sent his apologies and let us know beforehand why he couldn’t attend.  **Josh:** Josh’s job was to work on the Login page, the logout and the processLogin page on the website and in the white paper he is doing the method section with Jack. Josh also jumped in and helped on a few on pages as well like the user profile page and the registration page and worked with the CSS as well.  Josh was very willing to jump into any task asked and especially if he didn’t know how to do it he was good to go and try and ask for help if he needed.  Josh has a very good work ethic and works well with everyone in the team. Josh gave very good contribution to the project and had very good ideas. Josh when he would miss any meetings sent his apologies and let us know beforehand why he couldn’t attend.  **Harvey:** Harvey’sjob was to oversee the CSS page with Michael as well as the challenge choosing page. In the white paper Harvey is working on the results section and working with Julike who is doing the discussion section as they sections overlap a little.  Harvey was very willing to jump into any task asked and especially if he didn’t know how to do it he was good to go and try and ask for help if he needed.  Harvey has a very good work ethic and works well with everyone in the team. Harvey gave very good contribution to the project and had very good ideas. Harvey when he would miss any meetings sent his apologies and let us know beforehand why he couldn’t attend.  **Snow:** Snow’s Job was team project manager , working on the home page, Contact us and did the 2 challenges the coding quiz and the cyber quiz as well as the GDPR policy page. The section of the white paper was the Introduction which includes the Background and the Aims. Snow was very willing to jump into any task asked and especially if she didn’t know how to do it, she was good to go and try and ask for help if she needed.  Snow has a very good work ethic and works well with everyone in the team. Snow gave very good contribution to the project and had very good ideas. Snow didn’t miss any meetings but would communicate with the team if she would be late etc. |

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| **4. Identify strengths and weaknesses of the team as a whole in carrying out the project.** |
| Strengths of the team as a whole:     The team worked very well together , we got along very well  Communication between team members was good , could have been a little better but if anyone was going to be absent that message was passed along  People were very helpful if anyone was struggling with any sections of code etc.  People were happy if people had a suggestion for their section or made the project better  Weakness of the team as a whole:    Some members of the team had more work than others, and members that had very little work didn’t have that done in a timely manner  Needed a bit more flexibility in terms of meeting etc |

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| **5. Identify action points to improve the planning and implementation of future projects.** |
| Action points to improve the planning & implementation of future projects:     * Stick to project plan and use it more often * Make sure teamwork is more evenly split * Be firmer with deadlines etc * Have a clearer vision of the project |